

[Heritage Academy]

Date: [March 9, 2020]

Time: [4:00 p.m.]

Location: [Innovations Lab]

- I. Call to order: 4:05 PM
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Trennis Harvey	Present
Parent/Guardian	Amanda Edwards	Absent
Parent/Guardian	Joni Henderson	Present
Parent/Guardian	Frankie Jackson	Absent
Instructional Staff	Vicki King	Present
Instructional Staff	Alonzo Taylor	Present
Instructional Staff	LaNikah Ware	Present
Community Member	Rev. Eric Powell	Absent
Community Member	Vanessa Barksdale	Absent
Swing Seat		
Student (High Schools)		

Guests Present: None

Quorum Established: Yes

III. Action Items *(add items as needed)*

a. **Approval of Agenda:** Motion made by: T. Harvey; Seconded by: L. Ware

Members Approving: Henderson, King, Taylor, Ware

Members Opposing: None

Members Abstaining: None

Motion Passes

b. **Approval of Previous Minutes:** *List amendments to the minutes:*

Motion made by: A. Taylor; Seconded by: L. King

Members Approving: Henderson, King, Taylor, Ware

Members Opposing: None

Members Abstaining: None

Motion Passes

c. **Action Item 1:** Review, Confirm/Update, and Adopt GO Team Meeting Norms

Meeting Minutes

Motion made by: **J. Henderson**; Seconded by: **A. Taylor**

Members Approving: Henderson, King, Taylor, Ware

Members Opposing: None

Members Abstaining: None

Motion Passes

d. **Action Item 2: Budget Approval**

Motion made by: **V. King**; Seconded by: **L. Ware**

Members Approving: Henderson, King, Taylor, Ware

Members Opposing: None

Members Abstaining: None

Motion [Passes/Fails]

IV. Discussion Items *(add items as needed)*

a. **Discussion Item 1:** [Add description of discussion item and brief summary of the discussion]

b. **Discussion Item 2:** [Add description of discussion item and brief summary of the discussion]

V. Information Items *(add items as needed)*

a. **Principal's Report** [Add brief summary of the report and any resulting discussion]

b. **Information Item 2** Next meeting date April 13, 4 PM

c. **Information Item 3** Business Manager - Someone from Sam's Training is going to observe Mr. Harvey and compile data on what areas need improvement based on the percentages of time spent on day to day items with a goal to improve student achievement. This person will come quarterly.

VI. Announcements One relay person will be here next year. Several teachers will be leaving and were asked to put resignations in so that positions will be vacant for hiring new staff.

VII. Adjournment

Motion made by: **V. King**; Seconded by: **L. Ware**

Members Approving: Henderson, King, Taylor, Ware

Members Opposing: None

Members Abstaining: None

Motion Passes

ADJOURNED AT 5:05 PM

Minutes Taken By: **V. King**

Position: **Secretary/Staff Member**

Date Approved: **[Insert Date the Minutes are APPROVED by the GO Team]**